

**SCRUTINY BOARD  
(ADULT SOCIAL SERVICES, PUBLIC HEALTH, NHS)**

**TUESDAY, 20TH DECEMBER, 2016**

**PRESENT:** Councillor P Gruen in the Chair

Councillors C Anderson, J Chapman,  
C Dobson, B Flynn, A Hussain, J Pryor,  
B Selby, A Smart, P Truswell and S Varley

**Co-opted Member:** Dr J Beal (Healthwatch Leeds)

**96 Late Items**

The following late and supplementary information was submitted to the Board:

- Agenda item 12 – High Court Judgement (July 2013)
- Agenda item 13 – Letter submitted by Leeds Local Medical Committee Limited dated 16 November 2016
- Agenda item 14 – Report submitted by Director of Public Health regarding ‘Request to enter into interim contracts with existing Third Sector, GP and Pharmacy providers of Public Health services in accordance with Contracts Procedure Rules 8.1, 8.2, 9.1 and 9.2’.

**97 Declaration of Disclosable Pecuniary Interests**

There were no disclosable pecuniary interests declared to the meeting, however the following matter was brought to the attention of the Scrutiny Board for information:

- Councillor B Selby advised that a family member was employed within the local NHS.

The above Board Member remained present for the duration of the meeting.

**98 Apologies for Absence and Notification of Substitutes**

An apology for absence was submitted by Councillor M Dobson.

Notification had been received that Councillor C Dobson was substituting for Councillor M Dobson.

**99 Minutes - 22 November 2016**

**RESOLVED** – That the minutes of the meeting held on 22 November 2016 be approved as a correct record.

**100 Minutes of Health and Wellbeing Board - 24 November 2016**

**RESOLVED** – That the minutes of the Health and Wellbeing Board meeting held on 24 November 2016, be noted.

**101 Minutes of Executive Board - 16 November 2016**

**RESOLVED** – That the minutes of the Executive Board meeting held on 16 November 2016, be noted.

**102 Chair's Update - December 2016**

The Chair provided a verbal update on recent scrutiny activity that had not been specifically included elsewhere on the agenda.

**Meeting with Councillor Rebecca Charlwood (6 December 2016)**

- Leeds approach to commissioning / decommissioning
- West Yorkshire STP
- Yeadon Extra Care.

**Quality Summit – Leeds and York Partnership NHS Foundation Trust (8 December 2016)**

- LYPFT CQC inspection report – action plan due to be considered in January 2017.

**Working Group meetings:**

- LTHT estates strategy / development of the LGI – 9 December 2016
- Budget discussion – 15 December 2016.

**Leeds Medical Committee Meeting (16 December 2016)**

- West Yorkshire STP
- The potential coming together of CCGs
- The General Practice Forward View Delivery Plan
- CCGs development of 2 year operational plans
- Other Leeds Medical Committee issues.

**NHS Blood & Transplant**

- Press coverage of proposals to close blood donor centre in Seacroft (27 January 2017). Currently seeking more details from NHS Blood and Transplant. The Board requested further information regarding future plans to develop the site.
- Concern about lack of consultation on the proposals. The Board discussed highlighting its concerns to the Independent Reconfiguration Panel.

**Better Lives Briefing**

Draft minutes to be approved at the meeting  
to be held on Tuesday, 24th January, 2017

- A request that the briefing note submitted by the Director of Adult Social Services regarding Phase 3 of the Better Lives Strategy be forwarded to all Board Members. The Board also discussed being provided with a more detailed update on development of the Strategy at the January Board meeting.

#### **RESOLVED –**

- (a) That the Chair's update be noted.
- (b) That the Board highlights its concerns regarding proposals to close the blood donor centre in Seacroft to the Independent Reconfiguration Panel.
- (c) That the briefing note regarding Phase 3 of the Better Lives Strategy be forwarded to all Board Members.
- (d) That the Board receives a more detailed update on development of the Better Lives Strategy at the January Board meeting.

### **103 Care Quality Commission (CQC) - Inspection Outcomes**

The Head of Governance Services submitted a report which presented the outcomes of recently reported Care Quality Commission (CQC) inspection reports in relation to Health and Social Care organisations within the Leeds boundary.

The following were in attendance:

- Councillor Rebecca Charlwood – Executive Member for Health Wellbeing and Adults
- Mick Ward – Chief Officer (Commissioning), Adult Social Care.

The key areas of discussion were:

- A suggestion that the Board undertook more detailed work in relation to social care provision, particularly focussing on available resources and future plans. The Board was advised about a review of independent care homes and joint work with CCGs and the independent sector focussed on improving the quality of homecare provision.
- Potential involvement by the Board regarding the Better Lives Strategy refresh.
- Confirmation about the commissioning framework in relation to residential care.
- An update on Donisthorpe Hall following its recent 'requires improvement' rating. The Board was advised that it was awaiting a judgement by the CQC to determine whether any further action was required. The Board requested that a further update be provided to a future Board meeting.

#### **RESOLVED –**

- (a) That the inspection outcomes for health and social care providers across Leeds, and the information discussed at the meeting, be noted.
- (b) That the Board receives a further update regarding Donisthorpe Hall at a future Board meeting.

#### **104 Scrutiny Board Inquiries - recommendation tracking**

The Head of Governance and Scrutiny Support submitted a report which introduced progress updates against the Scrutiny Board recommendations identified in the recent inquiries into Bereavement and Cancer Waiting Times in Leeds.

The following information was appended to the report:

- Summary of desired outcomes and recommendations
- Leeds Teaching Hospitals NHS Trust (LTHT) – Response to Leeds City Council Scrutiny Board and update on bereavement services within LTHT.

The following were in attendance:

- David Berridge – Deputy Chief Medical Officer, Leeds Teaching Hospitals NHS Trust
- Ian Wilson – Associate Medical Director (Risk Management), Leeds Teaching Hospitals NHS Trust
- Krystina Kozłowska – Head of Patient Experience, Leeds Teaching Hospitals NHS Trust
- Mark Hibbert – Bereavement Services Manager, Leeds Teaching Hospitals NHS Trust.

The Board was advised that following publication of the agenda, LTHT had requested to provide a comprehensive update regarding Cancer Waiting Times to the January Board meeting. It was noted that the Chair had agreed to this request.

The key areas of discussion were:

- Development of the out of hours' service, particularly in terms of supporting the cultural needs of families.
- Improvements to bereavement training and induction for staff.
- An update on information / data collection and analysis that had resulted in significant improvements to body release times.
- The role of the Coroner in relation to invasive / non-invasive post mortems.

#### **RESOLVED –**

- (a) That the progress update in relation to the Scrutiny Board inquiry into Bereavement, be noted.

- (b) That further discussions with the Coroner's office be progressed to consider the potential for routinely offering families the option for non-invasive post mortems.

#### **105 Provision of Pre-Exposure Prophylaxis - update**

The Head of Governance and Scrutiny Support submitted a report which updated the Board on NHS England's announcement to fund an extension to the national HIV prevention programme led by Public Health England.

The following information was appended to the report:

- NHS England briefing note dated 4 December 2016 – 'NHS England announces major extension of national HIV prevention programme with Public Health England and funding for ten new specialised treatments'

The following were in attendance:

- Councillor Rebecca Charwood – Executive Member for Health Wellbeing and Adults
- Dr Ian Cameron – Director of Public Health
- Sharon Foster – Sexual Health Lead, Public Health.

**RESOLVED** – That the update on NHS England's announcement to fund an extension to the national HIV prevention programme led by Public Health England, be noted.

(Councillor S Varley left the meeting at 3.00pm during the consideration of this item.)

#### **106 Draft West Yorkshire and Harrogate Sustainability and Transformation Plan: The Leeds Plan**

The Head of Governance and Scrutiny Support submitted a report which introduced the draft West Yorkshire and Harrogate Sustainability and Transformation Plan (STP), with a particular emphasis on the 'Leeds Plan' – one of 6 place-placed plans that support the overall draft STP.

The following information was appended to the report:

- Draft minutes of West Yorkshire Joint Health Overview and Scrutiny Committee held on 18 November 2016
- West Yorkshire and Harrogate Sustainability and Transformation Plan (STP) – Draft proposals (October 2016).

The following were in attendance:

- Matt Ward – Chief Operating Officer (NHS Leeds South and East CCG).

The key areas of discussion were:

- An update on development of health and care programmes.
- Concern about a lack of engagement on the STP. It was suggested that relevant representatives be invited to attend the January Board meeting to provide a detailed update on engagement activity.
- The need for greater investment in preventative work.

**RESOLVED –**

- (a) That the update on the draft West Yorkshire and Harrogate Sustainability and Transformation Plan (STP), be noted.
- (b) That the Board formulates a formal response to development of the STP with a particular emphasis on development of a Leeds plan and cross cutting initiatives.
- (c) That NHS representatives be invited to attend the January Board meeting to provide a detailed update on engagement activity.

(Councillor A Hussain left the meeting at 3.50pm during the consideration of this item.)

**107 The award of interim contracts to existing third sector, GP and pharmacy providers of public health services**

The Head of Governance and Scrutiny Support submitted a report which introduced details of the proposed award of interim contracts to existing third sector, GP and pharmacy providers of public health services.

The following were in attendance:

- Dr Ian Cameron – Director of Public Health
- Sharon Foster – Sexual Health Lead, Public Health.

**RESOLVED –** That the update on the proposed award of interim contracts to existing third sector, GP and pharmacy providers of public health services, be noted.

**108 Work Schedule (December 2016)**

The Head of Governance Services submitted a report which invited Members to consider the Board's work schedule for the 2016/17 municipal year.

**January Board meeting**

- Cancer Waiting Times;
- CQC inspection reports and associated action plans;
- Discussion with CCGs regarding operational plans;
- Development of draft West Yorkshire STP;
- Update on recent working group meetings.

## **February Board meeting**

- Update on Men's Health;
- Quality of homecare provision;
- Quality accounts, including development of partnership approach involving Healthwatch Leeds.

**RESOLVED** – That subject to any on-going discussions and scheduling decisions, the Board's outline work schedule be approved.

## **109 Date and Time of Next Meeting**

Tuesday, 24 January 2017 at 1.30pm (pre-meeting for all Board Members at 1.00pm)

(The meeting concluded at 4.00pm.)